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Stapleton and Cleasby Parish Council, York House, School Bank, Middleton Tyas, Richmond, North Yorkshire,
DL10 6RE

MINUTES OF MEETING

MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON 8TH NOVEMBER 2023 AT 7PM IN CLEASBY VILLAGE HALL.

PRESENT: Councillor C Vigors
Councillor R Leckie (Chairman)
Councillor K Webster
Councillor C Mitchell
Councillor L Heritage
Councillor K Pearson

1. Apologies.

1.1 No apologies received.

1.2 None

2. Declarations of Interest.

2.1 Cllr CM declared an interest in item 14.1.

2.2 None.

3. Minutes of meeting held on Wednesday 13th September 2023

3.1 The minutes of the ordinary meeting held on Wednesday 13th September 2023 were agreed unanimously as a true and accurate record.

4. To receive report from Cllr A. Thompson.

None received.

5. To receive bulletin from North Yorkshire Police

Received.

6. To discuss any matters arising from the minutes:

6.1 Solar Farm – The Chairman welcomed Kaitlin Beattie, Assistant Project Manager, Downing and Clinton Bradbury, Project Manager, Absolute, to the meeting with an update about the Solar Farm. It was explained that the commissioning stage of the project was around 50% complete and they were hoping would be finished by the end of the following week. There will be a snagging list with a few things to be finalised after this time. The Portacabin, Portaloo and warm room will remain on site until the end of the year. Decommissioning- the plan is to complete all in a week to minimise disruption from the large wagons. Wagons for collection between the times of 10am-3pm. A digger and dumper will remain to re-level the ground. The weather has been the main cause of delay, but they are committed to getting it completed asap. The verges will be repaired to the same standard as before the project started. (Kaitlin has before photos). The biodiversity team have planted small trees along the fencing, 430m native hedge rows and 200m existing species. Re-sowing will commence once construction has been completed in a

suitable season next year, and wildflower planting will be the following year. Cllr C Vigors reported that the Poplars suffered in the heat and believes some to be dead. Kaitlin agreed they had suffered in the heat and shed their leaves but had all survived and new leaves are now visible. Kaitlin agreed to do another assessment and replace any that had died. The biodiversity team are also trying to eradicate any harmful weeds.

Councillors from Cleasby reported that the security alarm is triggered by anyone who walks along the farm lane. Clinton agreed to look at it and adjust the position of the sensor, so it is not being set off by everyone who walks down the lane. He also confirmed the CCTV is monitored remotely by a Response Unit. Kaitlin and Clinton agreed to meeting with the parish council again in the springtime.

6.2 Highways Issues- An update from the Clerk was received.

7. Parish Council email and Domain name account

7.1 The Clerk informed the council that to have a .gov.uk registered domain, these can only be provided through government approved suppliers. The Clerk has obtained the list of suppliers and will contact them for quotes for registering the domain name, and to gather price information for any future parish council website.

8. Village greens

8.1 An update for the Clerk was received. Cllr R Leckie, & Cllr C Mitchell are to meet with Jayne Applegarth, Commons Registration Officer at North Yorkshire Council on Friday of this week, to discuss both village greens. Cllr R Leckie reported that the benches have now all been repaired.

8.2 No quotes received.

9. Citizens Advice

9.1 It was agreed to donate £25 to Citizens Advice.

10. North Yorkshire Housing Consultation

10.1 It was decided not to respond to this consultation.

11. Precept and Annual Budget

11.1 The budget for the 2024-2025 financial year was agreed.

11.2 The precept amount for the 2024-2025 financial year was agreed at £6500.

12. Contribution to the Village Hall

12.1 It was decided to donate £250 to the village hall to cover the costs of the meeting room hire and as a contribution towards the cost of electricity for the 2023-2024 financial year.

12.2 It was agreed to review this amount on an annual basis.

13. Financial matters:

13.1 Bank reconciliation – A report was received from the Clerk.

13.2 Income and Expenses

The following payments were approved:

13.2.1 Clerks salary- July, Aug, Sept	£433.44
13.2.2 HMRC	£108.40
13.2.3 Clerks expenses- postage, google	£11.30
13.2.4 CE &CM Walker- Grass Cutting July, Sept, Oct	£435.20
13.2.5 Citizen Advice	£25.00
13.2.6 Cleasby Village Hall -Electricity costs	£250.00
13.2.7 Information Commissioner’s Office	£40.00
13.2.8 Robinsons Bookkeeping and Payroll	£25.00
13.3 No payments received.	

14. Planning

14.1 ZD23/00515/AORM – Approval of Reserved Matters Application Following Outline Approval of Planning Permission 16/00630/OUT for Access, Appearance, Landscaping, Layout and Scale: Land known as Teesside Farm, Stapleton. It was resolved to object to this planning application.

15. To consider any correspondence.

15.1 North Yorkshire Council- Statutory notice for intention to remove all the old district and borough council Hackney carriage zones and replace with one North Yorkshire Council zone.

16. Items for discussion at the next meeting.

To discuss ideas/ projects that the £5000.00 compensation funds from the Solar Farm could be spent on.

17. Date and time of the next meeting.

The next meeting of the Parish Council will be Wednesday 10th January 2024, 7pm, Cleasby Village Hall, with a ten-minute public speaking session prior to the meeting at 6.50pm

Meeting closed 8.25pm

Signed.....(Chairman) Date.....